

Reporting Automated License Plate Reader (ALPR) Hits

306.1 MANDATORY REPORTING OF CERTAIN ALPR HITS

Officers are able to select which ALPR hotlist notifications they receive. Although officers are capable of monitoring all hotlist hits, we recognize this can be arduous as the Department typically captures tens of thousands of plate reads a month. While not all hotlist hits require immediate police action, some must be investigated and documented. Every effort should be made to locate vehicles that are listed as "missing person", "missing child", and "stolen vehicle". Please see the Hotlist Notification Reasons listed below that require action:

- NCIC
 - Missing Person
 - Stolen Vehicle
- Illinois LEADS
 - Stolen
 - Missing Person
- NCMEC Amber Alert
 - Missing Child

After receiving one of the above hits, the following steps should be completed:

1. Confirm the ALPR captured the correct plate information and verify the hit.
2. Ask Communications personnel to create an incident (ex: Assist other agency) using the location of the camera that captured the plate.
3. Make efforts to locate the vehicle.
4. Notify the originating agency that the vehicle was captured on the ALPR system.
5. Provide a Mobile disposition to include that the home agency was notified.

It is appropriate to document that, due to manpower, the Department was unable to check the area immediately following the hit. However, efforts should be made as soon as an officer is available. In addition, notifying the originating agency entails calling the home agency's communications, records, or investigations to advise when/where the vehicle was seen. If a stolen vehicle has aggravating circumstance listed in the miscellaneous section, consider disseminating its whereabouts through ISPERN.